



Northfield Bank Foundation Preliminary Proposal Summary

The first step in the Northfield Bank Foundation grant application process is to submit a Preliminary Proposal Summary. The Preliminary Proposal Summary, a shortened version of our Full Grant Application Package, will help us determine which proposals best fit our funding priorities.

Please contact the Foundation at (718) 303-4265 prior to submitting any requests.

Based on this Preliminary Proposal Summary, organizations may be invited to submit a formal Grant Application Package.

Date of application: _____

ORGANIZATION INFORMATION

ORGANIZATION MUST BE AN IRS DESIGNATED 501(C)(3) IN GOOD STANDING.

Organization: _____

Address of organization: _____

Telephone/Fax: _____

Email: _____

Web Site: _____

Executive Director: _____

Contact Person/Title: _____

Federal Tax ID #: _____

Geographic Area Served: _____

Brief History of Organization: _____

Organization's Mission Statement: _____

FINANCIAL INFORMATION

Organizational Annual Operating Budget (\$): _____

**Organizational Net Assets At
End of Last Fiscal Year (\$):** _____

Organization's Revenue & Expenses for each of the last 3 years as stated on Form 990:

2025 Revenue _____ **2025 Expenses** _____

2024 Revenue _____ **2024 Expenses** _____

2023 Revenue _____ **2023 Expenses** _____

**Attach a listing of your Board of Directors with their affiliations. Also list your Board of
Directors annual giving to your organization.**

Does your organization have: **Conflict of Interest Policy** Yes No
Audit or Finance Committee Yes No
Whistle Blower Policy Yes No

List the 3 highest Paid Employees and their Titles:

List the 3 most significant Donors and Totals for each of the last 3 years:

2025 _____ **2024** _____

2023 _____

PROGRAM INFORMATION

Name of Program: _____

Description of Program: _____

Primary Need Addressed by Program: _____

Project Start Date: _____

Funding Requested (\$): _____

Total Project Budget (\$): _____
(Attach a detailed budget for this project)

**Other sources of Committed Funding
And funding amounts:** _____

Please submit a copy of your 501(c)(3) form along with this application.

Submit via regular mail to: **Northfield Bank Foundation**, 4142 Hylan Boulevard, Staten Island, NY 10308