

The first step in the Northfield Bank Foundation grant application process is to submit a Preliminary Proposal Summary. The Preliminary Proposal Summary, a shortened version of our Full Grant Application Package, will help us determine which proposals best fit our funding priorities.

Please contact the Foundation at (718) 303-4265 prior to submitting any requests.

Based on this Preliminary Proposal Summary, organizations may be invited to submit a formal Grant Application Package.

Date of application: _____

ORGANIZATION INFORMATION

**Is your organization exempt from
Taxes under IRC section 501(c)(3)**

Yes

No (If no, please attach a letter of explanation.).

Organization: _____

Address of organization:

Telephone/Fax: _____

Email: _____

Web Site: _____

Executive Director: _____

Contact Person/Title: _____

Federal Tax ID #: _____

Geographic Area Served: _____

Brief History of Organization: _____

Organization's Mission Statement: _____

FINANCIAL INFORMATION

Organizational Annual Operating Budget (\$): _____

Organizational Net Assets At
End of Last Fiscal Year (\$): _____

Organization's Revenue & Expenses for each of the last 3 years as stated on Form 990:

2019 Revenue	_____	2019 Expenses	_____
2018 Revenue	_____	2018 Expenses	_____
2017 Revenue	_____	2017 Expenses	_____

Attach a listing of your Board of Directors with their affiliations. Also list your Board of Directors annual giving to your organization.

Does your organization have:	Conflict of Interest Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Audit or Finance Committee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Whistle Blower Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No

List the 3 highest Paid Employees and their Titles:

List the 3 most significant Donors and Totals for each of the last 3 years:

2019 _____

2018 _____

2017 _____

PROGRAM INFORMATION

Name of Program:

Description of Program:

Primary Need Addressed by Program:

Project Start Date:

Funding Requested (\$):

Total Project Budget (\$):

(Attach a detailed budget for this project)

Other sources of Committed Funding
And funding amounts:

Please submit a copy of your 501(c)(3) form along with this application.

Submit via regular mail to: **Northfield Bank Foundation**, 1731 Victory Boulevard, Staten Island, NY 10314

The Foundation will not accept proposals electronically.